

**WEST (OUTER) AREA COMMITTEE**

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**Meeting to be held in St Johns The Evangelist, Dixon Lane Road, Wortley, LS12 4RU. on  
Friday, 6th July, 2012 at 1.00 pm**

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**MEMBERSHIP**

Councillors

A Carter	- Calverley and Farsley;
J Marjoram	- Calverley and Farsley;
R Wood	- Calverley and Farsley;
M Coulson	- Pudsey;
J Jarosz	- Pudsey;
R Lewis	- Pudsey;
A Blackburn	- Farnley and Wortley;
D Blackburn	- Farnley and Wortley;
J Hardy	- Farnley and Wortley;

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**Agenda compiled by:  
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Tel: 247 4325**

**West North West Area Leader: Jane  
Maxwell  
Tel: 33 67858**

## **A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS**

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES - 18 MAY 2012</b></p> <p>To confirm as a correct record the minutes of the meeting held on 18 May 2012</p>	1 - 4
8			<p><b>APPOINTMENT OF CO-OPTED MEMBERS TO OUTSIDE BODIES</b></p> <p>To receive and consider the attached report of the Chief Officer (Democratic and Central Services)</p>	5 - 8

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9			<p><b>COMMUNITY SAFETY REPORT</b></p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods</p>	9 - 16
10			<p><b>AREA COMMITTEE COMMUNITY ENGAGEMENT PLAN</b></p> <p>To receive and consider the attached report of the Chief Executive (Customer Access and Performance)</p>	17 - 22
11			<p><b>YOUTH SERVICE REPORT</b></p> <p>To receive and consider the attached report of the Director of Children's Services.</p>	23 - 50
12			<p><b>DELEGATION OF ENVIRONMENTAL SERVICES - SERVICE LEVEL AGREEMENT 2012/13</b></p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods</p>	51 - 84
13			<p><b>WELL BEING FUND UPDATE</b></p> <p>To receive and consider the attached report of the West North West Area Leader</p>	85 - 94
14			<p><b>COMMUNITY CENTRE PRICING POLICY</b></p> <p>To receive and consider the attached report of the West North West Area Leader</p>	95 - 114
15			<p><b>AREA PROGRESS REPORT</b></p> <p>To receive and consider the attached report of the West North West Area Leader</p>	115 - 128
16			<p><b>LOCAL AUTHORITY APPOINTMENTS TO OUTSIDE BODIES</b></p> <p>To receive and consider the attached report of the Chief Officer (Democratic and Central Services)</p>	129 - 142

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17			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>Friday 7 September 2012 at 1.00 p.m.</p> <p><b>MAP OF TODAY'S VENUE</b></p> <p>St Johns The Evangelist, Dixon Lane Road, Wortley, LS12 4RU.</p>	